

GOVERNMENT OF PORTO RICO
DEPARTMENT OF EDUCATION
OFFICE OF THE COMMISSIONER
SAN JUAN

ADDRESS ALL OFFICIAL
COMMUNICATIONS TO THE
COMMISSIONER OF EDUCATION
SAN JUAN, P. R.

November 12, 1931

Form Letter No. 51

To High School Principals and
Teachers of English

Ladies and Gentlemen:

Please submit at once the following information concerning the work in English accomplished in the high and continuation schools during the first ten weeks of the present school year.

1. Language units completed in the first and second years. Give text pages.
2. Composition and Rhetoric units completed in the third and fourth years. Give text pages.
3. Classics read.
4. Books read and reported under "General Reading".
5. Periodicals read.
6. Compositions written.
7. Extent of "Precis Writing" done in the third and fourth years. Give text pages.

It is desired that the above information reach this office not later than November 16.

Please use the enclosed sheets for your reports.

High schools in which there are more than one division or section in any of the years will please submit the report for each division on a separate sheet.

Yours very truly,

THE COMMISSIONER OF EDUCATION

Per(signed) Pedro Gil, General
Director of Secondary Education

INFORMATION REQUESTED IN FORM LETTER NO. 51.

Teacher _____

District _____

Year _____

Language units completed during the first ten weeks. (I and II)	Text pages	Composition and Rhetoric units completed during the first ten weeks. (III and IV)	Text pages	Classics read
Books read and reported under "General Reading"	Titles of compositions written	Periodicals read	Extent of "Precis Writing" done. (III & IV)	